



an agency of the
Department of Sport, Arts and Culture

JOB PROFILE

Position:	Manager: ICT
Department:	ICT Unit within the Finance Department
Manager/Supervisor:	Chief Financial Officer
Position Status:	3 Year Fixed Term Contract
Job Grade	P06
Position Reference Code	ICT001

Freedom Park is a national monument and heritage destination dedicated to honouring all those who gave their lives in the struggles for freedom. It is established as a cultural institution reporting to the Minister of Sport, Arts and Culture and is situated in Salvokop, on the southern tip of Pretoria.

Freedom Park is looking for ethical individuals who have a passion to contribute to national reconciliation and social cohesion. Applications are invited from suitably qualified and experienced persons for the position of Manager: Information Communications Technology.

JOB SUMMARY

Reporting to the Chief Financial Officer, the incumbent will be responsible for providing ICT Strategic direction and managing ICT support functions, including but not limited to:

- Management of ICT Projects, Resources, Networks, Systems, and Server Infrastructure,
- Management of Cloud Computing, and Cybersecurity for Freedom Park and its Subsidiaries.

The incumbent will be responsible for managing the Information and Communication Technology Unit within the Finance Department of Freedom Park.

KEY PERFORMANCE AREAS

- Planning and Management of ICT Operations.
- Management of ICT Infrastructure and Assets.
- Planning and coordinating ICT Network and Server Management.
- Management of Cybersecurity.
- Management of ICT Service Support to all users daily.
- Development of ICT Policies and Budgets.
- Management of ICT Governance across Freedom Park functions.
- Development and Implementation of ICT Demand Management Plan.
- Supporting ICT procurements and monitoring suppliers/vendors in line with SCM processes.
- Management of Strategic and Operational ICT Risks for Freedom Park.
- Providing overall management of the ICT Department (including human resources).
- Positioning Freedom Park as an ICT leader in the Heritage Sector of South Africa.
- Advising the Chief Financial Officer on ICT priorities and Business Continuity Risks.
- Stakeholder Management in relation to ICT programs and activities.
- Ensuring compliance with the regulatory ICT Policy and Legislative Framework.
- Development and implementing of ICT Disaster Recovery and Business Continuity Policies and Plans.

JOB REQUIREMENTS

Minimum Requirements:

- Bachelor's degree in ICT or related field.
- 10 years of experience in the ICT industry.
- 5 years of managerial experience.

Knowledge and Skills

- ICT Corporate Governance
- ICT strategy development
- Enterprise Architecture
- ICT support (hardware and software)
- ICT service management (COBIT, ITIL, TOGAF, GWEA)
- VMware environment (VLANS, Virtual Server Environment, Wireless Environment) and server management (preferably Veeam Backup Server).
- Experience in working with Wi-Fi Access Points.
- Knowledge and experience in working in virtual data centers and data replication.
- Knowledge and experience in high-end audiovisuals for digital Museum Management.

Competencies

- Report writing.
- Policy development skills
- Good analytical skills
- Good interpersonal skills
- Communication skills
- Computer skills
- Planning and organisational skills
- Conflict management skills
- Document management.
- Leadership and People management skills
- Financial management skills
- Code of Conduct
- Knowledge of PFMA.

Applications for internal candidates must be on the internal application form

All applications must be emailed to: hr@freedompark.co.za

All applications must contain a curriculum vitae, certified copies of educational qualifications, and identity document.

Successful applicants will be subjected to a verification/security clearance.

Closing date is 12 May 2024

NB: If you do not receive any response within 14 days of closing days, please assume that your application was not successful. Correspondence will only be with shortlisted candidates.