



an agency of the
Department of Sport, Arts and Culture

RFQ: 00319

QUOTATION DESCRIPTION	DEPART.	CONTACT PERSON	CLOSING DATE
Request for quotation: Appointment of a service provider for the development, configuration, implementation support and maintenance of an e-recruitment system for a period of 24 months	FINANCE	SCM Tel: 012 336 4029 Email: lerato@freedompark.co.za Technical: Peggyr@freedompark.co.za	03 October 2025 Time:10h00am
ALL QUOTATIONS OR PROPOSALS TO BE EMAILED TO: Lerato@freedompark.co.za & Demand@freedompark.co.za ADDRESS: FREEDOM PARK ADMIN BUILDING CNR KOCH & 7th AVENUE, SALVOKOP, PRETORIA			

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NO	DETAILS	DOCUMENT
	LIST OF RETURNABLE DOCUMENTS THAT SHOULD FORM PART OF QUOTATION DOCUMENT (NEATLY ATTACHED AS ANNEXURES)	
1	Tax Clearance Certificate or Unique Pin	
2	Proof or supporting documents for points claim on specific goal -SBD6.1	
3	Tax compliant CSD Report	
4	Provide a pricing schedule, (quotation validity must be 90 days).	
5	BBBEE Registration Certificate.	
ALL PRICES MUST BE VAT INCLUSIVE		

SPECIFICATION

FREEDOM PARK INVITES ALL INTERESTED PARTIES TO RESPOND TO THE REQUEST FOR QUOTATION (RFQ) TO APPOINT A SERVICE PROVIDER FOR THE DEVELOPMENT, CONFIGURATION, IMPLEMENTATION SUPPORT AND MAINTENANCE OF AN E-RECRUITMENT SYSTEM FOR A PERIOD OF 24 MONTHS

1. PURPOSE

The purpose of this document is to invite suitably qualified, experienced, and capable service providers to submit proposals for the development, configuration, implementation, support, and maintenance of an E-recruitment system, including staff for a period of 24 Months.

2. SCOPE OF WORK

The appointed service provider will be required to:

2.1 Develop and Configure the E-recruitment System

- Design and customize a robust, user-friendly e-recruitment system tailored to the Freedom Parks's (FP) needs.
- Ensure the system is scalable and supports future enhancements.

2.2 Provide and Configure the E-recruitment System.

- Configure a robust, user-friendly, and proven e-recruitment platform tailored to the Freedom Parks needs.
- Ensure the system is scalable and supports future enhancements.

2.3 Implement the E-recruitment System.

- Deploy the system on the Freedom Park cloud infrastructure
- Conduct system testing to verify functionality and address any issues prior to launch.
- Facilitate Approval Workflows
- Automate the online approval process, ensuring that positions are approved for advertisement through streamlined workflows with complete traceable audit trail.
- Enable Position Advertising
- Provide tools for creating and distributing job advertisements for both internal and external audiences, with customizable templates and targeted outreach functionality.
- Streamline the Shortlisting Process
- Automate the evaluation of applications based on predefined criteria, allowing for efficient and consistent shortlisting of candidates.
- Support Candidate Profiling and Assessment
- Create detailed applicant profiles and utilize tools to assess and identify the most qualified candidates based on experience, qualifications, and job-specific attributes.
- Manage Candidate Pools
- Implement mechanisms to efficiently filter and reduce the candidate pool, aligning applications with specific job requirements and priorities.
- Facilitate Submission of Qualified Candidates
- Present a curated list of the most qualified and relevant candidates to the HRM team for review and final selection.
- Provide Training and Documentation
- Develop training plan, conduct training sessions for relevant staff, ensuring they can effectively use and manage the e-recruitment system.
- Provide comprehensive user manuals, guidelines, and ongoing support.

3. Provide Post-Implementation Support (Stabilisation Period)

Provide post-implementation support for a period of one (1) month immediately following system go-live. During this period, the service provider must monitor system performance, resolve go-live issues and ensure user adoption and satisfaction.

This phase must be distinct from the 12-month support and maintenance contract, and all defect resolution or adjustments related to implementation must be completed during this time at no additional cost to the Freedom Park.

Support and Maintain the System

Offer continuous system support and maintenance to ensure optimal functionality, performance, and security throughout the 12-month contract period.

4. DELIVERABLES

- Fully functional e-recruitment Module with all required features.
- Comprehensive project plan covering all aspects of implementation.
- Comprehensive user training and documentation.
- Monthly performance and support reports.

5. E-RECRUITMENT SPECIFICATION

The successful bidder must provide, configure, implement, and maintain, the Freedom Park e-recruitment system to achieve the following:

5.1 Recruitment Process Automation

Automate the recruitment and selection process as outlined in Section 2, ensuring efficiency and alignment with organizational requirements.

5.2 Applicant Functionality for Internal and External Candidates

The system must support the following capabilities for both internal and external applicants:

- **Profile Management:** Allow applicants to create and manage a secured personal profile, accessible through a secure login via the Freedom Park website. The system **must be** linked to the Freedom Park website, providing a seamless and integrated user experience for applicants.
- **Job Search and Application:** Enable applicants to search for positions by Job Name or Reference Number and apply directly.
- **Application Options:** Provide functionality for applicants to:
 - Withdraw submitted applications.
 - Delete submitted applications.
 - Track the status of applications.
- **Notifications:** Automatically send tailored notifications to applicants to acknowledge receipt of applications and update them on their status (successful, unsuccessful, or pending review).
- **CV and Document Management:** Require applicants to upload their CV and relevant documents each time they apply, ensuring the Freedom Park retains only the applicant's profile after the position closes.
- **Predefined Questions:** Allow the system to present predefined and compulsory questions that applicants must answer before submitting an application.

5.3 HR Functionality for Internal Use

The system must assist the Internal Human Resources (HR) team with:

- **Application Access:** Allow users to view and access all applications submitted through the system via a secure login on the Freedom Park website, ensuring a seamless and user-friendly experience.
- **Reporting:** Generating reports on qualifying applications submitted for each vacancy.
- **Dashboard Overview:** Providing a dashboard to track key metrics, including the number of applications submitted, withdrawn, deleted, or tracked for progress.

5.4 PROJECT MANAGEMENT AND REPORTING

The successful service provider will be required to adhere to a structured project management methodology to ensure the successful delivery of the e-recruitment system. This includes providing transparent reporting and maintaining open communication channels with the Freedom Park throughout the project lifecycle.

6. Project Governance

- **Dedicated Project Manager:** The service provider must assign a dedicated Project Manager, who will serve as the single point of contact for the Freedom Park for all project-related matters. The Project Manager will be responsible for managing the project plan, resources, risks, and communication.
- **Kick-Off Meeting:** Following the contract award, a formal project kick-off meeting will be held. The purpose of this meeting is to introduce the project teams, confirm the project scope and objectives, agree on project protocols, and approve the initial project plan.
- The service provider will be expected to maintain regular communication with the Freedom Park's project steering committee, providing updates, escalating risks where necessary, and participating in scheduled governance meetings.

7. Project Plan

The service provider must develop and maintain a comprehensive project plan to be approved by the Freedom Park. This plan must, at a minimum, include:

- Detailed work breakdown structure with all activities and deliverables.
- Project timelines, milestones, and key dependencies (Gantt chart).
- Resource allocation plan for both the service provider and the Freedom Park.
- A risk register identifying potential risks and outlining mitigation strategies.
- A communication plan detailing the frequency and format of interactions.
- Performance benchmarks and service level agreements (SLAs), including a system uptime commitment of 99.9% and clearly defined support response and resolution times.

8. Reporting and Meetings

- **Weekly Progress Reports:** The service provider will submit a concise weekly progress report to the Freedom Park Project Manager. This report will outline activities completed, activities planned for the next week, issues encountered, and the status of any outstanding risks.

- **Bi-Weekly Project Meetings:** The service provider's Project Manager will attend bi-weekly project meetings (or as otherwise agreed) with the Freedom Park project team to discuss progress, address challenges, and plan upcoming activities.
- **Monthly Performance Reports:** As stipulated in the deliverables, the service provider will provide monthly performance and support reports covering system uptime, support ticket resolution times, and other key metrics, commencing from the go-live date.
- **Project Close-Out Report:** At the conclusion of the project, the service provider must submit a comprehensive project close-out report. This report must summarise all project activities, confirm the completion of all deliverables, document lessons learned, and include a final SLA and performance review.

8.1 Change Management

Any changes to the agreed-upon scope of work must be managed through a formal change control process. This requires the submission of a Change Request Form detailing the change, its justification, and its potential impact on the project timeline and costs. No changes will be implemented without prior written approval from the Freedom Park.

In addition, the service provider must support change management as it relates to user adoption. This includes engaging end-users by providing training and support (Human capital and IT), and incorporating user feedback where feasible to ensure a smooth transition and sustained system use.

8.2 TESTING DEPLOYMENT

A rigorous testing strategy is required to ensure the e-recruitment system is robust, secure, and fit for purpose before go-live. The service provider will be responsible for leading all testing phases, with active participation from the Freedom Park.

8.3 Testing Strategy

The service provider must submit a detailed Testing Strategy and Plan for Freedom Park's approval. This plan **must** outline the scope, approach, resources, and schedule for all testing activities.

Testing Phases

The testing process will be conducted in the following distinct phases:

- **Unit Testing:** The service provider will conduct thorough testing of individual components and modules to ensure they function correctly according to specifications.
- **System Integration Testing (SIT):** The service provider will test the end-to-end system, with a specific focus on verifying the seamless integration with the other system and the Freedom Park website. The Freedom Park will provide the necessary test data and support for this phase.
- **Performance and Load Testing:** The system must be tested to ensure it can handle the expected volume of users and data, particularly the high number of applications (+/- per position) cited in the background.
- **Security Testing:** A comprehensive security vulnerability assessment and penetration test is mandatory before go-live. The service provider is responsible for remediating any identified high or critical vulnerabilities at no additional cost to the Freedom Park.
- **User Acceptance Testing (UAT):** The Freedom Park will lead the UAT phase to validate that the system meets the business requirements. The service provider must support the Freedom Park by providing a stable UAT environment, sample test cases, and technical assistance to resolve any identified defects. Formal sign-off from the Freedom Park will be required to conclude the UAT phase.

DEPLOYMENT

- **Go-Live Readiness:** A formal go/no-go decision meeting will be held upon successful completion of UAT and security testing.
- **Deployment Plan:** The service provider must prepare a detailed deployment plan, including a schedule of activities, roles and responsibilities, and a rollback plan to minimise disruption.
- **Transition to Support:** Upon successful deployment (go-live), the project will formally transition into the six-month post-implementation care phase as outlined in Section 6.

9. TRAINING

The service provider must deliver a comprehensive training program to ensure Freedom Park staff are fully equipped to use, manage, and support the e-recruitment system effectively.

Training Objective

The primary objective of the training program is to ensure user adoption and empower Freedom Park staff to be self-sufficient in the day-to-day operation and first-line support of the system.

Target Audiences and Scope

Training must be tailored to the specific needs of different user groups:

- **HR Department (System Administrators/Super Users):** In-depth training covering all system functionalities, including system configuration, user management, template creation, workflow management, reporting, and candidate management.
- **Hiring Managers and Approval Chain Members:** Focused training on their specific roles, including creating and submitting online recruitment approval, reviewing shortlisted candidates, and tracking progress.
- **ICT Department:** Technical training focused on providing first-line support, user account management, system monitoring, and the process for escalating issues to the service provider. This should incorporate a "train-the-trainer" approach.
- **General Staff (as Internal Applicants):** Provision of clear, user-friendly guides and/or a short video tutorial on how to create a profile, search for internal vacancies, and apply for positions via the internal portal.

10. Technical Evaluation

Stage 1: Administrative Compliance

Suppliers must ensure that the following documents are attached, signed, and completed:

- (i) SBD 4 form: Bidders Disclosure
- (ii) SBD 6.1 form: Preference Points claim form in terms of the Preferential Procurement Regulation 2022; (Note to tenderers: the tenderer must indicate how they claim for each preference point system). NB: Only bidders that meet the above requirements will be evaluated at stage two (2).

Stage 2: Mandatory Requirements

Functional Factor	Criteria Description	Scoring Methodology	Score
Bidder Previous Experience	The bidder must provide evidence of successfully installations related software supply, maintenance and support within the preceding five (5) years. Attach at least one reference letter from previous clients, on the client's letterhead, dated, signed, and including contact details.	Attach Reference Letters: • ≥ 5 References = 20 points • 4 References = 16 points • 3 References = 12 points • 2 References = 10 points • below 1 references = 0 points • 2	20
Competency and certification	Competency and certification in Microsoft technology or any other	20 Points : Attached certificate 0 Points : No certificate attached	20

	equivalent. Microsoft/AWS (Amazon Web Services) or other partnership specifically covering applications/software development.		
Solution Delivery Timelines Evaluation	All bidders are expected to provide an implementation plan, showing how the solution will be implemented in line with the implementation timelines. The plan must show the following milestones: a) Executive Overview b) Major tasks and milestones with implementation timelines c) Critical path d) Development approach e) Testing approach for all required tests such as, unit; functional; performance; stress; and vulnerability f) The implementation plan must bear evidence of a complete Project Management Life Cycle g) Reporting areas and mechanism(s) and the frequency thereof during project management h) Training approach	20 points: If a bidder can deliver the solution in 5 months or less. 10 points: If a bidder can deliver the solution over 12 months but less or equal to 18 months 5 points: If a bidder can deliver the solution in more than 18 months but less than 20months. 0 points: If a bidder can only deliver the solution in more than 20 months.	20
Methodology	The proposed methodology must demonstrate a clear understanding of the Implementation and management of e-recruitment systems in alignment with the scope of work. - Tailored to Freedom Park requirements, addressing all 6 deliverables outlined in the Terms of Reference above. - Generic and only partially meets Freedom Park requirements (less than 6 deliverables outlined in the Terms of Reference above). Please attach the detailed methodology and approach document.	Methodology is innovative and fully tailored to Freedom Park requirements= 40 points - Methodology is generic and partially meets Freedom Park requirements = 20 points - The methodology does not meet the Freedom Park = 0 Points	40
TOTAL POINTS			100

Stage 3: Price and Specific goals evaluation Preferential Procurement Evaluation Based on The 80/20 Principle. The applicable formula (80/20) will be utilised to evaluate the bid, of which eighty (80) points are allocated for price as allocated in the enclosed form SBD 6.1. that must be completed, and the remaining twenty (20) points are allocated for the specific goals as indicated in the table. Bidders who score 75% and above will be evaluated further on price and specific goals.

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL
PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”**
means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$	or	$Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
100% Black owned		8		
51% -99% Black owned		4		
100% women owned		6		
51% -99% women owned		4		
100% youth owned		5		
51% -99% youth owned		2		
2% Owned by Persons with Disabilities		1		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:
.....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety

- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

	 SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	
	

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa and further expressed in various pieces of legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.

Where a person/s are listed in the Register for Tender Defaulters and / or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. Bidder's declaration

- 2.1 Is the bidder, or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest¹ in the enterprise, employed by the state? **YES/NO**

- 2.1.1 If so, furnish particulars of the names, individual identity numbers, and, if applicable, state employee numbers of sole proprietor/ directors / trustees / shareholders / members/ partners or any person having a controlling interest in the enterprise, in table below.

Full Name	Identity Number	Name of State institution

¹ the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.2 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.2.1 If so, furnish particulars:

.....
.....

2.3 Does the bidder or any of its directors / trustees / shareholders / members / partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise whether or not they are bidding for this contract? **YES/NO**

2.3.1 If so, furnish particulars:

.....
.....

3 DECLARATION

I, _____ the _____ undersigned,
(name)in submitting the
accompanying bid, do hereby make the following statements that I certify to be true
and complete in every respect:

3.1 I have read and I understand the contents of this disclosure;

3.2 I understand that the accompanying bid will be disqualified if this disclosure is found not to be true and complete in every respect;

3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However, communication between partners in a joint venture or consortium² will not be construed as collusive bidding.

3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

3.4 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.

3.5 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.

3.6 I am aware that, in addition and without prejudice to any other remedy provided to

² Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

I CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 1, 2 and 3 ABOVE IS CORRECT.

I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME IN TERMS OF PARAGRAPH 6 OF PFMA SCM INSTRUCTION 03 OF 2021/22 ON PREVENTING AND COMBATING ABUSE IN THE SUPPLY CHAIN MANAGEMENT SYSTEM SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....	
Signature	Date
.....	
Position	Name of bidder