



ADVERTISEMENT

Freedom Park is a heritage site and museum dedicated to honouring all those who gave their lives in the struggles for freedom. It is established as a cultural institution reporting to the Minister of Sport, Arts and Culture and is situated in Salvokop, Pretoria.

The institution is looking for a visionary, hardworking and ethical individual who has a passion to contribute to national reconciliation and social cohesion. Applications are invited from suitably qualified and experienced persons for the position of Finance Manager.

Position:	Finance Manager
Department:	Finance Department
Manager/Supervisor:	Chief Financial Officer
Position Status:	Permanent
Grade	
Position Reference Code	FM032026

JOB SUMMARY AND PURPOSE

To manage all financial and management accounting functions at Freedom Park.

KEY RESPONSIBILITIES

- Management Accounting and Reporting
- Financial Accounting and Reporting
- Internal Controls
- Financial Planning and Analysis.
- Asset Management.
- People management

TASK DESCRIPTION

- To manage the reporting functions to ensure accurate and meaningful financial reporting, including monthly and quarterly management accounting reports and annual financial statements.
- To manage the strategic financial planning activities, such as budget development and procurement monitoring.
- To manage the financial accounting functions to ensure the accuracy of all financial transactions.
- Manage budget and Cash and Bank account.
- To formulate, implement and monitor financial policies and procedures.
- To ensure that assets are accounted for and managed in accordance with statutory requirements, policies and procedures.
- To ensure adherence to all finance-related statutory requirements.
- To ensure that staff are developed, and managed and that an appropriate working environment is created.
- To ensure payment of suppliers within stipulated timeframes, eg within 30 days.
- Provide accurate financial input in strategic reports, such as Annual Performance Plans and Annual Reports etc.

JOB REQUIREMENTS

Minimum Requirements

- BCom or BCompt Degree with major subjects in Accountancy, Financial Management, Management Accounting, etc.
- Post-graduate Degree and/or Qualification as a CA (SA) will be an added advantage. Financial management in a medium to large public entity with experience in Financial Planning and Analysis and ERP systems
- Strong knowledge of the PFMA, GRAP, Treasury Regulations, Policy Formulation, implementing and monitoring.

Skills and Competencies

- People Management Experience
- Worked in a Management role in the public sector
- Proficient in Microsoft Office with strong Excel skills and ERP system, preferably SAGE

Attributes

- Honesty, integrity and ethical conduct at the highest level

- Excellent communication skills, both verbal and written
- Excellent organisation and presentation skills.
- Dynamic, innovation, creative skills and ability to relate to people of diverse backgrounds

All applications must be emailed to: hr@freedompark.co.za. Include the Reference Code (FM032026) in the subject line of the email.

All applications must include a curriculum vitae with three contactable referees, certified copies of educational qualifications (qualifications from other countries must be accompanied by a certified copy of the verification from the South African Qualifications Authority [SAQA]), and certified copy of the identity document.

The certification of documents by the Commissioner of Oaths must occur within a period of less than 3 months.

By applying for this position, candidates consent to:

- Freedom Park performing verification of the information provided beyond the listed referees.
- Successful candidates undergoing a verification process for all information, which includes the verification of qualifications and security clearance.
- Successful candidates being required to undergo an assessment that evaluates competence, psychometric factors, and other relevant criteria.

Closing date is 18 May 2026

Freedom Park is committed to being an equal opportunity employer. Candidates whose applications will contribute to enhancing Freedom Park's diversity (staff profile) and employment equity goals regarding race, gender, and disability are encouraged to apply.

NB: If you do not receive a response within 14 days after the closing date, kindly assume that your application was unsuccessful. Communication will be limited to those candidates who have been shortlisted.

Freedom Park reserves the right not to make an appointment.