



an agency of the
Department of Sport, Arts and Culture

RFQ: 662

QUOTATION DESCRIPTION	DEPART.	CONTACT PERSON	CLOSING DATE
Request for quotation: Appointment of a service provider for the digitisation of Freedom Park multi formats recordings .	FINANCE	SCM Tel: 012 336 4029 Email: lerato@freedompark.co.za Technical:Victor@freedompark.co.za	9 September 2026 Time:10:00am
ALL QUOTATIONS OR PROPOSALS TO BE SUBMITTED TO:TENDER BOX,2 ND FLOOR ADMIN BUILDING ADDRESS: FREEDOM PARK ADMIN BUILDING CNR KOCH & 7th AVENUE, SALVOKOP, PRETORIA			

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NO	DETAILS	DOCUMENT
	LIST OF RETURNABLE DOCUMENTS THAT SHOULD FORM PART OF QUOTATION DOCUMENT (NEATLY ATTACHED AS ANNEXURES)	
1	Tax Clearance Certificate or Unique Pin	
2	Proof or supporting documents for points claim on specific goal -SBD6.1	
3	Tax compliant CSD Report	
4	Provide a pricing schedule, (quotation validity must be 90 days).	
5	BBBEE Registration Certificate.	
ALL PRICES MUST BE VAT INCLUSIVE		

REQUEST FOR QUOTATION: APPOINTMENT OF A SERVICE PROVIDER FOR THE DIGITISATION FREEDOM PARK MULTI FORMATS RECORDINGS .

1. Scope and specification of required service

Freedom Park seeks to appoint a service provider to digitize audio-visual recordings held in multiple formats, including VHS, DVD, DVD-R, Betacam, U-Matic, DVCAM HD tapes, CD, CD-Rs and audio cassettes.

Generally, the service entails the following:

- The service provider shall digitise audio-visual tapes, DVDs and DVD-Rs into preservation of master files (Mov) and MP4 access files. Audio cassettes, CDs and CD-Rs shall be digitized into WAV preservation files and MP3 access files. Thus, in the end each item shall have a high-resolution preservation copy and a lower-resolution access copy,
- Each Tape will have 2 digital files in 2 formats
- The Service provider must supply the digitised files with a broadcast quality External Hard-Drive called SanDisk Pro G-DRIVE which is the standard archive external hard drive or any other archival hard drive approved by Freedom Park
- The service provider shall capture metadata for each record, including title, description, duration, format, resolution, quality condition and any relevant technical or preservation notes.

2. Specification

2.1 Collection, transportation and preparation

- Receive the collection and sign for collection register or consignment against the checklist provided by the Pan African Archive personnel as confirmation of receipt.
- Conduct a comprehensive physical inspection of all items to identify any damage, including scratches, mold, broken cases, poor labelling, tape degradation, playback risk or any other defects that may affect the digitization process. Any damaged or non-functional records or media shall be documented and reported to Freedom Park.
- Within two (2) weeks of receiving the collection, submit a written condition assessment report confirming that all items listed on the inventory have been received. The report shall identify any missing, damaged, duplicate, or unsuitable items and recommend any items that should be excluded from the digitisation process.
- Prepare all media for digitisation by carefully removing dust and surface contaminants using appropriate archival cleaning methods. The use of chemicals or cleaning agents that may damage or compromise the integrity of the original media is strictly prohibited.

2.2. Digitisation process flow

- Identify and specify the professional equipment and software to be used for the digitisation of each source media format, including VHS, Betacam, U-Matic, DVCAM HD, DVDs, CD-Rs, and audio cassettes.
- Attend a technical consultation with the Vernon Content Management System (CMS) technicians, organised by Freedom Park to ensure compatibility between the digitised files and the (CSM).
- Perform playback testing on each source item using appropriate professional or broadcast-grade equipment to assess media condition, functionality, and suitability for digitisation.
- Capture video, audio, or optical media content in real time, or by using the most technically appropriate extraction method for the source format
- Produce two digital versions of each format item, namely: a high-resolution preservation master file suitable for long-term archival preservation; and a lower-resolution access copy suitable for viewing, reference, and routine use, in accordance with the specifications prescribed by Freedom Park.
- Implement comprehensive quality control procedure to verify the completeness, readability, file in overall quality of all digitised files before delivery, Integrity, signal stability, audio and video synchronization
- Capture and record metadata for each digitised item in accordance with the Freedom Park Pan African Archives system, using the prescribed metadata standards, file naming conventions, and formats to ensure seamless integration with the Vernon Content Management System.
- Submit all project documentation, including digitised files, metadata records, inventory registers, exception reports, file manifests, and quality control reports, as part of each delivery.
- Deliver all final digital files on SanDisk Pro G-DRIVE external hard drive or another archival-grade external storage device approved by Freedom Park

2. 3 Technical requirements

- Ensure that all digitized records preserve the original content as accurately as possible while producing stable master and access files suitable for preservation, review, editing, and future migration.
- Adhere to international standards and best practice for audio and optical view
- Use well-maintained professional or broadcast-grade playback decks suitable for VHS, Betacam, U-Matic, DVCAM HD, CD, DVD, DVD-R, and audio cassette formats.
- Use time-based correction, frame synchronization, signal stabilization, and professional capture interfaces where appropriate for analogue videotape formats.
- Capture video through the highest practical available output path for each format, such as SDI, component, S-Video, or composite, depending on the source equipment and media condition.
- Capture audio through balanced or high-quality line-level connections where available, maintaining original channel configuration and synchronization.
- Maintain calibrated monitoring equipment to verify video levels, audio levels, colour stability, dropouts, distortion, and playback errors during capture.

2.4 Video Capture

- **Capture each item at its native resolution, frame rate, field order, aspect ratio, and standard wherever technically possible.**
- Capture preserved standard-definition formats such as VHS, U-Matic, Betacam, DVD, and DVD-R without unnecessary cropping, stretching, or forced upscaling unless specifically approved by Freedom Park Audio-visual personnel/ archivists.
- capture High-definition DVCAM HD or related HD tape at its native HD resolution and frame rate where the source and playback equipment allow.
- Ensure that Interlaced material is retained as interlaced in preservation master files except where de-interlacing shall be required for an access copy.
- Include in quality control report all unavoidable signal defects, tracking issues, tape damage, missing sections, or playback instability.

2.5 Audio Capture Specifications

- capture Audio from video sources in synchronization with the video signal and preserved in the original mono, stereo, or multi-channel configuration where available.
- digitize Audio cassette using suitable cassette decks with clean heads, stable transport, and appropriate noise-minimizing handling.
- capture preservation audio files at a minimum of 48 kHz / 24-bit WAV for audio-only material
- provide Access audio files in MP3 format
- monitored Audio levels to avoid clipping, excessive noise, channel imbalance, or avoidable distortion.

2.6 Optical Media Extraction

- assess DVD, DVD-R, and CD media for readability, physical damage, disc rot, file-system errors, copy protection, and playback issues.
- extract optical disc content without recompression to preserve the original file structure and content.
- record in the project documentation use of other methods where direct extraction is not feasible e.g. use of real-time capture.
- List in the exception report all unreadable files, damaged sectors, missing menus, failed tracks, or corrupt content.

2.7 Master and Access File Requirements

- Create a preservation master file for each item using WAV for audio-only material.
- Create an access copy for each item in a commonly playable format such as MP4/H.264 for video and MP3 for audio.
- Shall not enhance, edit, normalize, trim, colour-correct, or alter the source content in preservation master files.
- Preserve original programme start and end points, including blank sections, test signals, black frames, silence, or leader where these form part of the recorded item.

- Generate checksums for preservation files to support file integrity verification.

2.8 Storage, Backup, and Delivery Media

- Store working files on secure storage with appropriate backup during the digitisation process.
- Deliver final files on External Hard-Drive called SanDisk Pro G-DRIVE which is a standard archive external hard drive or any other external hard drive that meet archival standards approved by Freedom Park.
- Organize files into clearly named folders by media type, batch, item number, or other approved inventory structure.
- Provide a file manifest listing item identifier, source format, file name, duration, file size, checksum, digitization date, and any exceptions.

3. Expected project deliverables

Format of schedule and expected deliverables

Description of Goods	Number of Object to be Digitised	Delivery Method Hard Drives	Required digital formats
VHS Tapes 180 minutes long	669	SanDisk Pro G-DRIVE	Preservation master video file; MP4 access copy; metadata record; checksum; file manifest entry and inventory list
Betacam Tapes 40-90minutes long	56	SanDisk Pro G-DRIVE	Preservation master video file; mezzanine/production file; MP4 access copy; metadata record; checksum; file manifest entry and inventory list
U-Matic Tapes 60 minutes long	2	SanDisk Pro G-DRIVE	Preservation master video file; MP4 access copy; metadata record; checksum; file manifest entry; exception note if unstable and inventory list
Audio Cassettes 90 minutes long	1114	SanDisk Pro G-DRIVE	WAV preservation master; MP3; optional transcription-ready audio derivative; metadata record; checksum; file manifest entry and inventory list of digitized items
DVD/DVD-R/CD	30	SanDisk Pro G-DRIVE	Preservation Master, Mp4 access copy, extracted source files; preservation package; metadata record; checksum; file manifest entry and inventory list
DVCam HD Tapes 1 hour long	126	SanDisk Pro G-DRIVE	Preservation master; MP4 access copy; metadata record; checksum; file manifest entry and inventor list

Total number multi sources: 2000

4. Metadata Requirements

The service provider shall produce structured metadata for each source item and each resulting digital file. Metadata shall be supplied in accordance with PAA inhouse standards and provision of Freedom Park Digitisation strategy, preferably in XML format and should be aligned with Vernon Content management System so that it would be easily imported into a Content Management System. The structured metadata shall cover the following:

- Descriptive metadata: title, alternative title, description, subject or keywords, creator or contributor, date of recording or publication where known, language, collection name, series, item number, and notes.
- Source media metadata: original format, brand or label information where visible, running time, recording standard, tape or disc condition, physical container condition, and visible inscriptions or handwritten labels.
- Technical metadata: digital file name, file format, codec, wrapper, resolution, frame rate, aspect ratio, audio sample rate, bit depth, channel configuration, file size, duration, capture equipment, software used, and digitisation date.
- Administrative metadata: unique identifier, batch number, ownership or custodian information, digitisation operator, quality control reviewer, project name, transfer status, and storage location.
- Preservation metadata: checksum value and checksum type, preservation action performed, file creation date, migration or derivative relationship, fixity verification date, and any preservation risks or anomalies.
- Rights and access metadata: copyright or ownership status were supplied by Freedom Park access restrictions, permitted use, confidentiality status, and any rights notes.

5. File Derivatives

The service provider shall create clearly identified file derivatives for preservation, production, and access purposes. Each derivative shall retain a documented relationship to the original source item and to the preservation master file through the unique item identifier and file naming convention and they are as follows:

- Preservation master: highest-quality archival file intended for long-term preservation and future migration.
- Mezzanine or production derivative: high-quality working file suitable for editing, repurposing, subtitling, restoration, or broadcast preparation where required.
- Access derivative: compressed file suitable for routine viewing, listening, web upload, review, or internal reference.
- Thumbnail or still image derivative: representative image file generated from video
- Audio-only derivative: extracted or separately encoded audio file.
- Disc image or file-system copy: for CDs, DVDs, and DVD-Rs where direct extraction or imaging is technically possible.

6. Inventory Production

The service provider shall produce and maintain a complete inventory from receipt through final delivery. The inventory shall function as the project control record and document the status, movement, condition, digitisation outcome, and delivered files for each item.

- Inventory fields shall include unique item identifier, source media format, title or label text, collection or batch, physical condition, duration where known, digitisation status, file names, derivative types produced, checksum values, quality control outcome, exceptions, storage location, and delivery status.
- The inventory shall record all items received, including items that are duplicated, blank, unreadable, damaged, mould-affected, missing, or not suitable for digitization but they should be clearly marked to be able to quantify the total number of digitized usable items.
- The inventory shall be updated at each major project stage, including receipt, inspection, digitisation, quality control, preservation packaging, delivery, and return of original media.
- The final inventory shall be delivered in a Freedom Park approved format, such as Excel or CSV, and must align with the file manifest and metadata records.

7. Experience & Professional competency required

- The Service Provider shall have a team member with 5 years' archival experience, specifically working with Audio-visuals collection/records or must have provided some traceable services on management/ digitization of audio-visual collection.
- The Service Provider must include his/her curriculum vitae and that of team members in the proposal document (Qualification, training in archives and traceable digitization work will be given priority).

8. Capacity Assessment

There shall be a compulsory site visit to see the working station and equipment of the appointed Service Provider.

- Service Provider must demonstrate an understanding of National Digitisation Strategy/policy and best practice in archiving audio-visual records
- Must be able to complete the project within **seven** months from the date of appointment

9. Functionality Evaluation

Evaluation Criteria	Weight	Total
Company Experience in working with audio-visual records/collection 1. No experience = 0 Pons 2. 1-2 years' experience = 1 Point 3. 3-4 years' experience =3 Points 4. 5 and above experience = 5 Pons Bidder to submit company profile and list of verifiable completed projects	4	20
Detailed Project Plan and Methodology • Detailed methodology from handling collection, digitization, formats, product delivery and metadata creation 1. No project plan and no methodology = 0 Points	6	30

2. Generic project plan and methodology = 3 Points 3. Comprehensive project plan and methodology = 5		
CVs and qualifications of the proposed team of the team - The proposed team should have 5 years' experience with Archiving, Filming or Audi-visual production qualifications - No CV'S =0 Points - CV's not relevant to the project: 1 Point - Comprehensive CV's (with relevant experience as per the scope) =5 Points	4	20
References with contact names and numbers not older than five years - No reference = 0 Points 1- 2 reference = 2 Points 3 - 4 reference = 5 Points	6	30

Bidders who score less than 75 points will be evaluated on price and specific goals

Pricing Schedule

Description of Goods	Number of Object to be Digitised	Delivery Method Hard Drives	Price VAT Inclusive R
VHS Tapes 180 minutes long	669	SanDisk Pro G-DRIVE	
Betacam Tapes 40-90minutes long	56	SanDisk Pro G-DRIVE	
U-Matic Tapes 60 minutes long	2	SanDisk Pro G-DRIVE	
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DVCam HD Tapes 1 hour long	126	SanDisk Pro G-DRIVE	
TOTAL VAT INCLUSIVE R			

PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

(delete whichever is not applicable for this tender).

- a) The applicable preference point system for this tender is the 90/10 preference point system.
- b) The applicable preference point system for this tender is the 80/20 preference point system.
- c) Either the 90/10 or 80/20 preference point system will be applicable in this tender. The lowest/ highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.
- 1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”**
means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20

or

90/10

$$Ps = 80 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right) \text{ or } Ps = 90 \left(1 - \frac{Pt - P_{min}}{P_{min}} \right)$$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmin = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10
$Ps = 80 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right) \text{ or}$		$Ps = 90 \left(1 + \frac{Pt - P_{max}}{P_{max}} \right)$

Where

- Ps = Points scored for price of tender under consideration
Pt = Price of tender under consideration
Pmax = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or

(b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the tender and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this tender	Number of points allocated (90/10 system) (To be completed by the organ of state)	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
100% Black owned		8		
51% -99% Black owned		4		
100% women owned		6		
51% -99% women owned		4		
100% youth owned		5		
51% -99% youth owned		2		
2% Owned by Persons with Disabilities		1		

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:
.....

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety

- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

	 SIGNATURE(S) OF TENDERER(S)
SURNAME AND NAME:	
DATE:	
ADDRESS:	
	
	
	

BIDDER'S DISCLOSURE

1. PURPOSE OF THE FORM

- 1.1 Any person (natural or juristic) may make an offer or offers in terms of this invitation to bid. In line with the principles of transparency, accountability, impartiality, and ethics as enshrined in the Constitution of the Republic of South Africa, 1996 (Constitution), and further expressed in the various applicable legislation, it is required for the bidder to make this declaration in respect of the details required hereunder.
- 1.2 If a person is listed in the Register for Tender Defaulters and/or the List of Restricted Suppliers, that person will automatically be disqualified from the bid process.

2. DECLARATION ON EMPLOYMENT BY ORGAN OF STATE

- 2.1 Is the bidder, or any of the directors / trustees / shareholders / members / partners of the bidder employed by an organ of state, as defined in section 239 of the Constitution? **YES/NO**
- 2.2 If YES, furnish particulars of the names, individual identity numbers, in the table below:

Full Name	Identity Number	Name of organ of state

1. the power, by one person or a group of persons holding the majority of the equity of an enterprise, alternatively, the person/s having the deciding vote or power to influence or to direct the course and decisions of the enterprise.

2.3 Do you, or any person connected with the bidder, have a relationship with any person who is employed by the procuring institution? **YES/NO**

2.3.1 If so, furnish particulars:

.....

2.4 Does the bidder or any of its directors/trustees/shareholders members/partners or any person having a controlling interest in the enterprise have any interest in any other related enterprise, whether or not they are bidding for this contract? **YES/NO**

2.4.1 If so, indicate all companies registered in the CSD in the table below:

Supplier registration number (MAAA)	Status (active/inactive/deleted)

Failure to disclose all CSD-registered active companies linked to all Directors will lead to disqualification.

3 GENERAL DECLARATION

I,, the undersigned, in submitting the accompanying bid, do hereby make the following statements that I certify to be true and complete in every respect:

- 3.1 I have read and I understand the contents of this disclosure.
- 3.2 I understand that the accompanying bid will be disqualified if this disclosure is found to be false.
- 3.3 The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor.
- 3.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications, prices, including methods, factors or formulas used to calculate prices, market allocation, the intention or decision to submit or not to submit the bid, bidding with the intention not to win the bid and conditions or delivery particulars of the products or services to which this bid invitation relates.

- 3.5 The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
- 3.6 There have been no consultations, communications, agreements or arrangements made by the bidder with any official of the procuring institution in relation to this procurement process prior to and during the bidding process except to provide clarification on the bid submitted where so required by the institution; and the bidder was not involved in the drafting of the specifications or terms of reference for this bid.
- 3.7 I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act, 1998 (Act No. 89 of 1998) and or may be referred to law enforcement agencies for criminal investigation and or may be restricted from conducting business with the state for a period not exceeding 10 years in terms of the Prevention and Combating of Corrupt Activities Act, 2004 (Act No. 12 of 2004) or any other applicable legislation.

I CERTIFY THAT THE ABOVE IS CORRECT.

I ACCEPT THAT THE PROCURING INSTITUTION MAY REJECT THE BID OR TAKE APPROPRIATE ACTION AGAINST ME IF THIS DECLARATION IS FALSE.

.....
Signature

.....
Date

.....
Designation

.....
Name of bidder